

LIFE FOUNDATION

Position Description

Basic Information

Position Title: Native Hawaiian Case Manager

Employer: The Life Foundation is a comprehensive nonprofit AIDS organization, offering HIV prevention activities and services for HIV positive people in the City and County of Honolulu, Hawaii. The Life Foundation is the oldest and largest AIDS program in the state.

Status of Position: Fulltime, Salaried, Exempt

Direct Supervisor: HIV Care Services Director

Accountable to: Clients, department staff, care director, other agencies, advocacy organization, funders

Purpose of the Position

The primary goal of the Native Hawaiian Case Manager is to provide culturally specific support, assessment, referrals, care planning, and advocacy to maximize the health and quality of life of Native Hawaiian people living with HIV/AIDS. While the Native Hawaiian Case Manager will focus primarily on HIV positive native Hawaiian people, he/she will also participate in serving the overall case management clientele of the Life Foundation.

Specific Duties and Responsibilities

- Support, including extensive outreach engagement
- Provide comprehensive assessment of client's needs, resources and gaps in services
- Provide accurate information regarding resources, service systems, and disease & treatment
- Provide care planning, referrals, support, and follow-up
- Advocate on behalf of people living with HIV/AIDS
- Document job functions appropriately
- Monitor and evaluate program efficacy.
- Other duties, as needed
- Comply with all policy and procedures of Life Foundation, Health and Safety program and quality management program
- Comply with Life Foundation confidentiality policy, HIPAA requirements, cultural competencies and rights to person served as well as CARF Standards

Required Qualifications

- Previous health or social services case management experience.
- Demonstrated effectiveness working as a peer within the Native Hawaiian community.
- Demonstrated experience and ability relevant to the responsibilities of the position.
- General familiarity with Hawaiian healing practices, complementary medicine and the role of kupuna in Hawaiian society.
- Strong interpersonal and organizational skills.
- Ability and willingness to perform to high standards.
- Commitment to meeting or exceeding the goals of the organization.
- Demonstrated ability to work productively, both independently and as part of a team.
- Ability to work well and thrive professionally in an atmosphere of significant diversity, working with marginalized populations.
- Willingness to work for a nonprofit organization.
- Knowledge of and commitment to the mission of the Life Foundation and to the Native Hawaiian community.
- Bachelor's degree in public health or social work.
- Valid drivers' license, access to insured car and clean driving record.

Bona Fide Occupational Qualifications:

None

How to Apply

Applicants should send a resume, letter explaining their interest in and qualifications for the position, and the names and contact information for three relevant references. Applications may be submitted via regular mail, fax, or email as attachment as follows:

Personnel
Life Foundation
677 Ala Moana Blvd., Suite 226
Honolulu, HI 96813-5405
Fax: 808-521-1279
Email: jobs@lifefoundation.org